

**Chief Officer Confirmation of Report Submission  
Cabinet Member Confirmation of Briefing**

**Report for:** Mayor   
 Mayor and Cabinet   
 Mayor and Cabinet (Contracts)   
 Executive Director   
**Information**  **Part 1**  **Part 2**  **Key Decision**


**Date of Meeting** 16<sup>th</sup> July 2014

**Title of Report** Making of Instrument of Government  
The Governing Body of DOWDERRY SCHOOL

**Originator of Report** Sue Tipler **Ext. 46162**

At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources		X
Legal Comments from the Head of Law	√	
Crime & Disorder Implications		X
Environmental Implications		X
Equality Implications/Impact Assessment (as appropriate)	√	
Confirmed Adherence to Budget & Policy Framework		X
Risk Assessment Comments (as appropriate)		X
Reason for Urgency (as appropriate)		X

Signed:  Executive Member

Date: 4<sup>th</sup> July 2014

Signed:  Executive Director

Date: 3<sup>rd</sup> July 2014

**Control Record by Committee Support**

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	